

NSS Board

09:30 - 15:45, 29 June 2017
Boardrooms, Gyle Square, Edinburgh

Agenda

1. **Apologies for Absence**
2. **In Attendance**

John Fox-Davies, Director, Strategy and Governance
Jacqui Jones, Director, HR and Workforce Development
Caroline Lang, Board Secretary
Eilidh McLaughlin, Assoc. Dir. Corporate Affairs and Compliance
Andy Robertson, Director, Information Technology
3. **Observers**
4. **INTRODUCTION** 40 minutes
- 4.1. **Chair's Introduction and Report [B/17/60]** Elizabeth Ireland
- 4.2. **Chief Executive's Update [B/17/61]** Colin Sinclair
- FOR APPROVAL*
5. **NSS Audit and Risk Committee Annual Report [B/17/62]** 10 minutes
Mark McDavid
6. **NSS Directors' Report and Accounts 2016/17 [Members Only Paper B/17/63]** 25 minutes
Carolyn Low
7. **Minutes of the Meeting held on 7 April 2017 and Matters Arising [B/17/64 and B/17/65]** 5 minutes
Elizabeth Ireland
8. **NSS Standing Financial Instructions [B/17/66]** 10 minutes
Carolyn Low
9. **NSS Standing Orders [B/17/67]** 10 minutes

		Elizabeth Ireland
10.	NSS Staff Governance Committee Annual Report [B/17/68]	10 minutes
		John Deffenbaugh
11.	NSS Remuneration and Succession Planning Committee Annual Report [B/17/69]	10 minutes
		John Deffenbaugh
12.	NSS Clinical Governance Committee Annual Report [B/17/70]	10 minutes
		Julie Burgess
13.	NSS Performance and Finance Committee Annual Report [B/17/71]	10 minutes
		Kate Dunlop
14.	NSS Information Governance Committee Annual Report [B/17/72]	10 minutes
		Ian Cant
	<i>FOR CONSIDERATION</i>	
15.	Picture Archiving and Communications System (PACS) - Issues and Actions [B/17/73]	20 minutes
		Andy Robertson
16.	Cyber Attack - Lessons Learned [B/17/74]	20 minutes
		Andy Robertson
	<i>LUNCH & CIC BOARD MEETING</i>	60 minutes
17.	End of Year Performance and Finance Reports 2016/17 [B/17/75 and B/17/76]	15 minutes
		John Fox-Davies / Carolyn Low
18.	Finance Report: Period 1 April to 31 May 2017 [B/17/77]	10 minutes
		Carolyn Low
19.	People Reports - End of Year and as at 31 May 2017 [B/17/78 and B/17/79]	15 minutes
		Jacqui Jones
20.	Annual Report on OH, Safety, Wellbeing and Fire [B/17/80]	10 minutes
		Jacqui Jones

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| 21. | End of Year Report on Feedback, Comments, Concerns and Complaints [B/17/81] | 15 minutes

Eilidh McLaughlin |
| 22. | Outcome of Board and EMT Discussions Regarding Potential New Strategic Risks [B/17/82] | 15 minutes

John Fox-Davies |
| 23. | Strategic Scorecard [B/17/83] | 15 minutes

John Fox-Davies |
| 24. | Highlights from NSS Audit and Risk Committee [B/17/84] | 5 minutes

Mark McDavid |
| 25. | Highlights from NSS Board Sub-Committees [B/17/85] | 15 minutes

Sub-Committee Chairs |
| 26. | Update on Register of Interests [B/17/86] | 5 minutes

Elizabeth Ireland |

FOR INFORMATION / NOTING

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| 27. | NSS Audit and Risk Committee |
| 27.1. | Meeting held on 22 June 2017 (see item 25) |
| 27.2. | Meeting held on 17 May 2017 - Approved Minutes [B/17/87] |
| 27.3. | Meeting held on 29 March 2017 - Approved Minutes [B/17/88] |
| 28. | NSS Performance and Finance Committee |
| 28.1. | Meeting held on 31 May 2017 - Draft Minutes [B/17/89] |
| 28.2. | Meeting held on 23 February 2017 - Approved Minutes [B/17/90] |
| 29. | NSS Clinical Governance Committee |
| 29.1. | Meeting held on 12 June 2017 (see item 25) |
| 29.2. | Meeting held on 23 March 2017 - Approved Minutes [B/17/91] |
| 30. | NSS Information Governance Committee |
| 30.1. | Meeting held on 26 April 2017 - Draft Minutes [B/17/92] |

30.2. Meeting held on 26 January 2017 - Approved Minutes [B/17/93]

31. NSS Staff Governance Committee

31.1. Meeting held on 12 May 2017 - Draft Minutes [B/17/94]

31.2. Meeting held on 16 February 2017 - Approved Minutes [B/17/95]

32. Any Other Business

5 minutes

All

33. Date of Next Meeting

Friday, 1 September 2017 at 0930hrs