



# Good Practice

Issue 98

April 2018

## 2017-18 Seasonal Influenza & Vaccination Campaign

As per our articles in the previous two Good Practice newsletters, GP Practices are requested to send to us a single figure for the total number of patients (i.e. a denominator figure) who are in eligible groups within their practice area as part of their immunisation claim.

This information should have been submitted by 31st March 2018 through our on-line survey tool:

<http://www.nssssurvey2.scot.nhs.uk/index.php?r=survey/index/sid/231965/lang/en>

The survey tool is being switched off in April and those practices still to submit will have to be contacted individually by their regional office for the data.

Please avoid unnecessary work for both of us and input your figure through the survey tool. Earlier issues with connecting to the tool have now been resolved and we apologise for the short period of unavailability which was due to circumstances outwith our control and not directly associated with the tool itself.

Please note that the 2017-18 Flu claim forms, like those used in the 2016-17 campaign are not editable on-line and require practices to print the blank form, complete by hand, then scan and e-mail into your regional office. Please do not attempt to use third party software to 'convert' the forms to Word as this doesn't work and is unnecessary.

When sending in claims and flu lists, please ensure that the subject line of the e-mail contains the required text as laid out in the guidance notes, ie Practice Code and Claim Type, eg A12345 - Pneumococcal Age 65+

Please be advised that we can only accept claim forms and flu lists sent from a named e-mail address of a Practice authorised signatory not generic group addresses. These will be returned unprocessed.



# Important Updates

## GP IT Re-Provisioning Project - March 2018

The **GP IT as a Managed Service Procurement** has now entered the Bidder Negotiations Stage.

The Invitation to Negotiate was issued to all three Bidders on Monday 5 March 2018.

A revised Project timeline was approved by the Project Board on Wednesday 28 February, to allow enough time for thorough Bidder Negotiations and to avoid the Final Bid Evaluations (which involve a team of over 50 GPs, Practice Managers, Health Board Facilitators and other key Subject Matter Experts) taking place during the peak summer holiday season.

Below is a table outlining the new Project Milestone dates:

Procurement Stage	Milestone	Date
Negotiation	Invitation to Negotiate Issued	05/03/2018
Negotiation	Negotiation Phase	05/03/2018 - 27/06/2018
Final Bids	Invitation to Submit Final Bids Issued	02/07/2018
Final Bids	Final Bid Submission Deadline	13/08/2018
Final Bids	Final Bid Evaluation Period	10/09/2018 - 12/10/2018
Final Bids	Preferred Bidders Announcement	19/10/2018
Award	Contract Award	30/10/2018
Award	Contract Signature	23/11/2018
Implementation	Accreditation and Testing	<i>01/11/2018 – 30/04/2019</i>
Implementation	Implementation Planning	<i>01/11/2018 – 30/04/2019</i>
Implementation	Training Planning	<i>01/11/2018 – 30/04/2019</i>
Implementation	Implementation and Roll Out	<i>May 2019 Onwards</i>

The dates in red are indicative and are subject to change as part of the Negotiations process and the subsequent Implementation Planning activity.

Should you have any questions or queries, please contact the Project Team via:

[NSS.GPITRe-provisioning-scotland@nhs.net](mailto:NSS.GPITRe-provisioning-scotland@nhs.net)



## GP Estimated Pensionable Profit (EPP)

GPs are encouraged to review the level of superannuation they are contributing on, and to consider if the level is appropriate for the Financial year 2018-19, which we are about to enter.

GPs/Practices are encouraged to review the matter with their accountants and where necessary complete a 2018-19 EPP form and submit same to their appropriate Regional Office.

We can then deduct contributions at a more equitable estimated level commensurate with your expected 2018-19 earnings level.

<https://nhsns.org/media/2407/notification-of-estimated-pensionable-profits.pdf>



## Important Dates

Medical Payment date for March: Thursday 29th March 2018

Earliest date from when e-Statements may be available: Tuesday 27th March 2018

Medical Payment date for April: Monday 30th April 2018

Earliest date from when e-Statements may be available: Wednesday 25th April 2018

Look out for the 2018-19 Payments & e-Statements calendar in the next issue of Good Practice.

## Emergency Oxygen Service - Update

[National Contract for the supply of Emergency Oxygen](#)

We have been advised by National Procurement that the contract for this service has now been awarded, and that shortly you will be receiving via e-mail an official communication on the service itself.

Please keep a watch out for this communication, particularly if you currently have a contract for an Emergency Service with an external supplier, as there are steps you will be required to take, which will be explained in the e-mail communication.



## Maternity Exemption Certificates

Practices are reminded that these certificates should still be sent to your relevant Practitioner Services office for processing.

If patients receive them from their GP or midwife, we are happy for you to send these in the envopaks coming from your practice to our offices.

## LIST GP Cluster Update

The latest NSS Public Health & Intelligence: Local Intelligence Support Team bulletin can be viewed here:

<http://www.isdscotland.org/Health-Topics/Health-and-Social-Community-Care/Local-Intelligence-Support-Team/docs/LIST-Nov-2017-update-171121.pdf>

Find out more about LIST here:

<http://www.isdscotland.org/Health-Topics/Health-and-Social-Community-Care/Local-Intelligence-Support-Team/>

## Newsletter Contact

Practitioner Services,  
GMS Quality Assurance Team,  
Bridge View, 1 North Esplanade West,  
Aberdeen, AB11 5QF.  
NSS.psd-gmsqa@nhs.net

## NHS Circulars, Guidance & Information

Historic circulars can be searched on:

<http://www.scot.nhs.uk//publications/>

## Regional Office Contact details

All Regional office contact details are available on the Practitioner Services website.

If you cannot find a member of staff or their contact details are missing, please let us know and we will update the lists accordingly.

<https://nhsnss.org/services/practitioner/medical/contact-us/>

**Next Newsletter**

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**25<sup>th</sup> April 2018**